



784 Wall Street Suite 150, PO Box 459  
O'Fallon, IL 62269  
618-624-4610  
rental@cecilmanagement.com

## Move Out Checklist

**\*To help get your deposit back, please follow the below checklist\***

You are required to return the home empty and in clean condition.

Cleaning issues will NOT be considered to be normal and wear.

If the home is not satisfactorily cleaned, has trash or abandoned items, appropriate charges will be deducted from your Security Deposit.

Recommended general cleaning companies giving CMG rates:

Jackie Walker @ 618-660-9068 or All Brite @ 618-257-3440

As required by your lease, carpets must be professionally steam cleaned.

A paid receipt must be provided at your move out.

Renting a cleaner or using your personal carpet cleaner is not acceptable.

Recommended carpet cleaning companies giving CMG rates:

Bio Fresh @ 618-343-0168 or Extreme Clean @ 618-520-6175

### **GENERAL:**

\_\_\_\_\_ Remove nails from walls.

\_\_\_\_\_ Cobwebs removed, wash all walls, baseboards, doors, door frames, light switch and outlet covers, registers, and vents.

\_\_\_\_\_ Closet cobwebs removed and shelves cleaned.

\_\_\_\_\_ Light fixtures and covers cleaned and have working bulbs, dust and clean ceiling fans.

\_\_\_\_\_ Window and patio blinds dusted and cleaned.

\_\_\_\_\_ All windows and patio doors cleaned, this includes window sills and tracks.

\_\_\_\_\_ Fireplace cleaned out and vacuumed.

\_\_\_\_\_ Replace furnace filter. All smoke & CO alarms must have working batteries.

\_\_\_\_\_ Washer and dryer cleaned inside and out and filters cleaned.

\_\_\_\_\_ All non-carpeted floors mopped and cleaned, including corners and edges.

\_\_\_\_\_ Carpets professionally steam cleaned. Present receipt at final inspection.



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### **KITCHEN:**

\_\_\_\_\_ Stove cleaned inside and out, including racks, broiler pans, stovetop display panel and dials. Replace drip pans. Clean floor under and behind.

\_\_\_\_\_ Dishwasher cleaned inside and out, including around the inside of the door.

\_\_\_\_\_ Microwave cleaned inside and outside, including underside and filter.

\_\_\_\_\_ Refrigerator clean inside and out, back coils vacuumed, clean floor under and behind. DO NOT TURN OFF FRIDGE

\_\_\_\_\_ Exhaust fans and overhead light free from grease and dirt, including filter.

\_\_\_\_\_ Clean all countertops. Clean sink and faucet fixtures, remove any water spots, calcium, lime, rust or soap scum.

\_\_\_\_\_ Remove any shelf paper. Clean inside and outside of all cabinets and drawers including fronts. Clean all shelves, drawers.

### **BATHROOM:**

\_\_\_\_\_ Vanity and medicine cabinet fronts and sides cleaned, including counter tops, shelves, mirrors, drawers, shelving, towel bars.

\_\_\_\_\_ Clean all tub, shower walls, sink, faucets, ceramic tiles, glass doors removing any water spots, calcium, lime, rust or soap scum.

\_\_\_\_\_ Exhaust fans should be cleaned.

\_\_\_\_\_ Thoroughly clean toilet inside & out.

### **EXTERIOR:**

\_\_\_\_\_ Remove all personal items and garbage.

\_\_\_\_\_ Mow and trim yard, weed and trim landscaped areas, remove all debris including leaves and limbs.

\_\_\_\_\_ Sweep patio, deck and storage areas.

### **GARAGE:**

\_\_\_\_\_ Remove all personal items and garbage.

\_\_\_\_\_ Sweep floor, remove any cobwebs.

\_\_\_\_\_ Clean any oil stains from floor using an appropriate cleaner.