

## MOVE OUT CHECKLIST

- ✓ THE FOLLOWING MUST BE COMPLETED PRIOR TO YOUR MOVE OUT INSPECTION TO HELP US RETURN YOUR DEPOSIT WITHOUT ANY CHARGES
- ✓ CLEANING ISSUES WILL NOT BE CONSIDERED NORMAL WEAR AND TEAR
- ✓ ALL CARPETS MUST BE PROFESSIONALLY STEAMED CLEANED AND A PAID RECEIPT PROVIDED AT MOVE OUT

### RECOMMENDED CARPET CLEANING COMPANIES GIVING DISCOUNTED RATES

BIO FRESH 618.343.0168

EXTREME CLEAN 618.520.6175

### RECOMMENDED PROPERTY CLEANERS THAT GUARANTEE THEIR WORK

Scrubby Knuckles House Cleaning  
Crystal  
618-406-0794  
Crystalburress451@yahoo.com

Jackie Walker  
618-660-9068

All-Bright Cleaning Services  
Ava  
618-257-3440  
ava@allbrightinc.com

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### GENERAL CLEANING

Remove cobwebs from walls, ceilings, baseboards, doors, door frames, closets, shelves, etc.	Remove scuff marks, crayons, marker, food etc from walls, light switches. Can use Magic Eraser or comparable product.
Remove nails from walls – DO NOT PATCH HOLES	Dust & clean top and bottom of ceiling fans
Clean all light fixtures, light switches, outlet covers, registers, vents & baseboards	All smoke & CO detectors must have working batteries
Windows & patio doors cleaned, including sills and tracks.	Fireplace cleaned out & vacuumed (if applicable)
Washer & Dryer cleaned inside & out; including filters (if applicable)	All non-carpeted floors cleaned, including corners, edges & baseboards
Replace furnace filter	All lights must have working bulbs

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## KITCHEN

Oven cleaned inside & out including oven racks, broiler pans & warming drawer	Stovetop cleaned including display panel, & dials. Replace drip pans.
Floor cleaned under stove & refrigerator	Dishwasher cleaned inside & outside, including inside of door
Microwave cleaned inside & outside including underside. Replace filter.	Refrigerator cleaned inside & outside, back coils vacuumed. <b>DO NOT TURN OFF REFRIGERATOR.</b>
Exhaust fans & overhead lights free from grease & dirt. Replace filter.	Clean all countertops
Clean sink & faucets, removing any water spots, calcium, lime, rust and soap scum.	Cabinets & drawers - clean inside, outside & fronts.

## BATHROOMS

Vanity & medicine cabinets front, sides, & shelves and drawers cleaned	Countertops cleaned
Mirrors cleaned	Towel bars cleaned
Tubs, showers walls, sinks, faucets, ceramic tile, glass doors cleaned removing any water spots, calcium, lime, rust and soap scum.	Exhaust fans cleaned
Toilet cleaned inside, outside including bottom	Floors thoroughly cleaned, including baseboards and behind toilet

## EXTERIOR

Remove all personal items	Remove all garbage
Mow & trim yard	Weed & Trim landscaped areas
Remove all debris including leaves & limbs	Sweep patio, deck and storage areas

## GARAGE

Remove all personal items	Remove all garbage
Sweep Floor & Walls	Remove all cobwebs
Clean oil stains from floor using appropriate cleaner	